

**STATEMENT OF WORK
FOR
FME/TEST SUPPORT
PR: 105-0004-10**

1. OBJECTIVE:

The objective of this effort is to support FME/TEST management activities.

2. REQUIREMENTS:

The Contractor shall:

- a. Support analysis and program management of associated program activities in the US and UK, acting in coordination with MSIC, Missile Defense Agency, and DG Strat Tech.
- b. Assume the role of meeting secretary and take meeting minutes. The notes shall be coordinated with US and UK partners.
- c. Liaise with both US and UK analysis managers and advise them of the dependencies and the impact of their work on the overall program.
- d. Provide coordination of analysis and data development between MSIC and the Project Steering Committee.

3. TRAVEL:

One, 1-person, 5 day trip from Huntsville, AL to London, UK.

4. PERIOD OF PERFORMANCE:

Shall be 12 months from date of award. This is a level of effort not to exceed \$50,000.00.

5. CONTRACTING OFFICER'S REPRESENTATIVE:

Glenn D. Allison, MSO-3, 256-313-7246 is the COR.

6. DELIVERABLES:

The contractor shall prepare reports on COTS software that can be readily loaded onto MSIC computers for reference purposes.

7. PLACE OF PERFORMANCE:

Shall be performed in MSIC facilities, Bldg 4545, Redstone Arsenal, AL. Office space will be provided as needed.

8. SECURITY CLEARANCES:

MSIC is a secure facility and all contractor personnel must have a TOP SECRET/SCI clearance.